

Are you passionate about seeing children and young people supported and empowered to thrive? Would you like to work for an independent organisation that fosters creativity, encourages everyone to contribute to organisational growth and makes sure staff feel supported and valued?

SAFE! Support for Young People Affected by Crime is an independent charity working across the Thames Valley. We are looking to recruit a Head of Finance & Business Development to manage our financial operations and help us progress business development opportunities.

Role: Head of Finance & Business Development
Location and hours: Oxford, full time or part-time hours considered
Salary: £38,296 – £42,503 FTE plus benefits

Are you the right candidate?

We are seeking a self-motivated, dynamic and experienced individual to join our senior management team. You will manage all financial aspects of our charity, and support income growth. You will oversee our planning, budgeting and forecasting and develop our financial management policies, systems and processes. You will support our CEO on funding bids and tenders and help us progress development of diverse income growth opportunities. You will also have management responsibility for the Finance and Administration Manager.

Applicants will have a good understanding of financial and charity standards and regulations, maintaining records in accordance with the Data Protection (GDPR) Act. In addition, you must be able to demonstrate your active commitment to promoting equal opportunities and diversity.

If you have proven experience in financial management and income generation within the 3rd sector, excellent communication and interpersonal skills with the ability to develop long-lasting working relationships with colleagues, trustees and stakeholders we'd love to hear from you.

The welfare of children is paramount to all that we do in SAFE! and we would expect all successful candidates to demonstrate that they are equally committed to these values. We follow safer recruitment processes to ensure that we adhere to these standards. Appointments will be subject to references and checks made by the Disclosure and Barring Service (DBS) satisfactory to SAFE!

Why work for us?

SAFE! offers competitive rewards and benefits including a 5% pension contribution, flexible working and 28 days annual leave (pro rata). In addition, we offer an Employee Assistance Programme, Cycle to Work Scheme and various benefits. We can offer a hybrid approach with regular time spent in our Oxford office, as well as working from home, if appropriate.

We place great importance on staff wellbeing and encourage and enable staff to prioritise healthy work-life balance through flexible working. We are committed to professional development through regular training and encourage all staff to take a lead role in a particular area of interest. We are a creative and responsive organisation and we seek the input of staff and service users to ensure that we can meet their changing needs.

To apply, please complete the application form on our website: [SAFE!](#)

If you have any questions, please email to recruitment@safeproject.org.uk.

Closing date is Wednesday 6 November at 9am. Interviews week commencing 18 November