



Support for Young People
Affected by Crime

JOB TITLE: Project Worker

LOCATION: Buckinghamshire

GRADE: SAFE! Project Worker 1 - £26,900 - £29,657 (pro rata)

HOURS: Part-time - 30 hours (requests for job share or part-time hours considered)

RESPONSIBLE TO: Senior Support Coordinator

1. Purpose of the Job

To work for the CYP Support After Crime and Abuse Service, providing individual and holistic support to children, young people and families who have been victimised by crime and abuse.

2. Main Tasks

- 2.1. Hold a caseload of young people who have experienced crime or are affected by abuse, providing appropriate support – which could be home-based, at school, groups and via online platforms/telephone/email and text.
- 2.2. Conduct assessments and design individual intervention plans based on the young person's needs and wishes.
- 2.3. Facilitate structured group sessions with young people and/or parents.
- 2.4. Support parents/carers so that they can effectively support their child.
- 2.5. Liaise closely with referral partners, attending appropriate meetings regarding individual young people and families.
- 2.6. Keep up to date and clear records of all case work.
- 2.7. Support other staff in the facilitation of school and group-based workshops.
- 2.8. Support in co-ordinating occasional trips, activities and residential breaks for young people.
- 2.9. Support Managers with monitoring and evaluation of the service delivery against specified performance indicators.
- 2.10. Work alongside other staff to develop effective consultation with and participation of all service users in the planning, creation and delivery of the service.
- 2.11. Support with promotion and representation of the services at multi-agency forums.
- 2.12. To undertake training as appropriate.

- 2.13. To carry out all duties in accordance with relevant SAFE! procedures and guidance, including in relation to Safeguarding Children, Data Protection, Health & Safety and the UN Convention on the Rights of the Child.

The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your changing role and the overall business objectives of the organisation.

Person Specification

	Essential	Desirable
Educational Achievements, Qualifications and Training	Educated to degree level or equivalent experience.	Professional qualification or equivalent experience in youth work, social work, teaching, counselling, domestic abuse/sexual violence or equivalent. Training in Domestic and/or Sexual Abuse recovery or support Training in Protective Behaviours Training in Restorative Justice Training in trauma informed approaches
Experience	Experience of work with children or adolescents in a supportive role	Experience of work with children with a history of trauma Experience of domestic/sexual abuse work Experience of working in a supportive role with children as young as 5 years old Experience of supporting parents/carers of vulnerable children Experience of group work and service user participation
Job Related Aptitude and Skills	Excellent communication skills Ability to write to a high standard and keep up to date records. Ability to work independently to given tasks, meeting deadlines within time scales.	Understanding of and ability to apply restorative justice principles in practice Skills in effective supervision



Support for Young People
Affected by Crime

	Understanding of and ability to work sensitively.	
Personal Qualities	Ability to understand the perspective of a wide range of other agencies. Commitment to a high standard of professionalism. Ability to work with a diverse client group Ability to cope with rapid change and pressure of changing and developing systems	
Understanding / Knowledge	Knowledge of relevant legislation Understanding of and commitment to Children's Rights Knowledge of issues related to domestic violence.	Knowledge of a range of effective interventions with young victims.
Special Requirements	Able to travel across county to carry out duties for this role Satisfactory Enhanced Disclosure and Barring Service disclosure	Full driving licence Able to work unsociable hours
Equal Opportunities	Able to demonstrate commitment to anti-discriminatory practice	